



'22-'23 Whom to Contact If...

as of 9/08/2022, subject to change

Attendance & Communication	
If your <u>day</u> student is late , sick , or has a planned absence...	Academic Office Coordinator Ms. Ayanna Overton
If you need to change your contact information...	
If your <u>boarding</u> student is sick...	Call the Dorm Parent East: 571-766-8683 Main: 571-207-5873 New: 571-207-5434 North: 571-207-5695 South: 571-206-8467 West: 571-207-6410 OR the Health Center 703-556-8243

Athletics	
Athletic Event Questions:	Visit the website
General athletics questions:	Director of Athletics Coach Tavis Laws Associate Director of Athletics Coach Kash Cook

Health & Wellness	
Health forms and other school-related health questions:	Director of Nursing Ms. Ebony Coley
Emotional health questions:	Director of Counseling Ms. Tracie Epes

Academics	
A specific class or course question:	Contact your student's teacher OR the Academic Department Chair Arts: Ms. Sasha Newman English: Dr. Keith Ward History: Ms. Shields Sundberg Mathematics: Mr. Dharma Sears Science: Ms. Stacy Tippens World Languages: Ms. Fay Slattery
College counseling questions:	Director of College Counseling Ms. Linda Mathews Assoc. Director of College Counseling Ms. Megan Hoover-McMillian
Co-Curriculum questions:	Director of Co-Curriculum Mr. Andrew Sharp
Textbook questions:	Assistant Academic Dean Paige Kerrigan
Seal or transcript requests:	School Records Office transcript@madeira.org
Enrollment confirmation or questions:	Director of Enrollment Management Ms. Emily Reynolds
Technology questions:	Director of Technology Mr. Jeff Dayton
School-based learning accommodation questions:	Director of Academic Support Services Ms. Audra Krupp
General academic inquiries:	Dean of Academics & Student Success Ms. M.A. Mahoney

Student Life	
Student Activities & Social Events questions:	Assistant Dean of Student Life & Culture Ms. LeNae Franklin
Your student's overall acclimation and support questions:	Contact your student's advisor Not sure who that is? Check the Parent Portal
Dorm-specific boarding student questions:	Call or email the Dorm Parent in your student's dorm
If your student loses her Key/Swipe Card...	Send her to the Dean of Student Life & Culture Office
Dining Services questions:	CF00 Mr. Alex Heiberger Office of Dean of Student Life & Culture DOS@madeira.org
Questions or requests regarding transportation: If you need to give permission or an invitation for a boarding student...	Office of Dean of Student Life & Culture DOS@madeira.org
General boarding student questions:	Associate Dean of Student Life & Culture Ms. Rosie Flores
General student life & culture or disciplinary questions:	Office of Dean of Student Life & Culture DOS@madeira.org