



MADEIRA

Title: School Nurse
Department: Health & Wellness Center
Reports to: Staff Nurse

Position Purpose

Provide preventive health services to facilitate the student's physical, mental, emotional and social growth and development.

Key Accountabilities

Function

- Integrates knowledge, skills, and clinical experience to meet the needs of the high school students, their families, and the community
- Provides individualized patient education
- Utilizes standards and guidelines for care delivery
- Serves as clinical resource and mentor
- Works closely with the Director of Nursing, Director of Counseling and nursing staff in the Health and Wellness Center
- Works closely with Dean of Students Office as part of the Student Life Department to teach topics related to health and wellness
- Coordinates care for students with outside medical professionals

Requirements

- Registered Nurse in Virginia or multi-state privilege
- CPR Certified
- Pediatric/Triage experience
- Valid driver's license

Miscellaneous

- Regular weekday shifts and weeknight on-call shifts (as determined by the Director of Nursing)
- Weekend hours and weekend on-call duty (as determined by the Director of Nursing) while students/campers in residence
- Accompanies/drives student when student goes to the hospital; acts as the student's advocate; serves as the liaison between the hospital and the student/student's family
- Maintains student's confidential files and records
- Use a computer and various software applications
- Other duties as assigned

Working Environment

The physical demands of this job include; occasional lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant finger dexterity. This job is performed under conditions with exposure to risk of injury and/or illness.

Position Requirements

<ul style="list-style-type: none"> • Skills & Knowledge • Strong interpersonal, communication, analytical, and organizational skills • Ability to work independently and as part of a high-performing team with exceptional initiative and judgment • Ability to be understanding, caring and sympathetic to the needs of adolescent girls and their families • Willingness & ability to work flexible work schedule, including occasional overnights & select weekends • Understands the unique needs of a school setting in maintaining confidentiality while maintaining school safety. • Appreciation of and commitment to boarding and/or single sex education, diversity and to serving the needs of a diverse population 	<ul style="list-style-type: none"> • Experience • Previous Pediatric Nursing experience • Previous experience in triage and assessment skills • Familiarity with educational institutions • Previous experience teaching health education topics 	<ul style="list-style-type: none"> • Education • Graduate of an accredited school of nursing • Registered Nurse license in the Commonwealth of Virginia or multi-state privilege
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Disclaimer: The above describes the general nature and level of work being performed by individuals hired into this job. This is not intended to be an exhaustive list of all responsibilities and duties required.

The Madeira School reserves the right to change any or all content of this job description based on business needs. The incumbent, if applicable, will be consulted and notified of any changes before they become effective.