



## MADEIRA

**Title:** Director of Choral Music (Part-Time)  
**Department:** Visual and Performing Arts  
**Reports to:** Department Chair, Arts

### Position Purpose

Position Purpose: To support and achieve the School's mission and vision by effectively facilitating learning in one's own student-centered program and supporting the community as a whole:

### Key Accountabilities

- Teach and direct the choral program, including directing the music for the winter musical.
- Responsible for selecting a variety of music, working directly with the accompanist, directing all rehearsals, teaching basic music theory and sight-signing, and conducting concerts throughout the year both on and off campus.
- Complies with the School's academic practices and aligns with departmental and School mission and vision.
- Rehearsals during the afternoon and/or evening (generally 6:30 pm – 7:20 pm Monday/Wednesday evenings throughout the school year plus daily 2:45 pm – 4:15 pm afternoon rehearsals during the winter season for the musical).
- Participation in school assemblies and events

### Qualifications

- Bachelor's degree in music, music education or choral conducting
- Master's degree a plus.
- Experience directing choirs; adolescent voices preferred.
- Strong knowledge of vocal production and choral techniques.
- Keyboard proficient.

***Disclaimer: The above describes the general nature and level of work being performed by individuals hired into this job. This is not intended to be an exhaustive list of all responsibilities and duties required.***

***The Madeira School reserves the right to change any or all content of this job description based on business needs. The incumbent, if applicable, will be notified of any changes before they become effective.***